



*Founded 1881*

# *HARROW ST. MARY'S CRICKET CLUB*

The Pavilion, Harrow Recreation Ground, Roxborough Road, Harrow, Middlesex, HA1 4ER

Telephone No.: 020-8427-0661

<http://www.hsmcc.com>

## **Task description: Colts Team Manager**

Responsible to: Harrow St Mary's CC Colts Committee

### **Main duties**

- To take full responsibility for the club's colts coaching sessions for their appropriate team/age group.
- To prepare all coaching sessions in advance.
- To work with and include assistant managers and coaches in the preparation and running of each session.
- To attend colts committee meetings and report on progress.
- To offer the club feedback on the organisation and degree of success of colts coaching and competitions.
- To perform selection of appropriate age group team(s) and notify the players selected in good time.
- To travel to competitions with the appropriate team(s).
- To collect any match fees and deal with any other match day issues and arrangements and ensure that these arrangements are clearly communicated to players and parents/carers.
- To inform the Colts Coordinator in advance of any matches or sessions that cannot be attended.